

November 2024



## NOTICE OF ANNUAL GENERAL MEETING OF THE KELOWNA CANADIAN ITALIAN CLUB

Dear Member,

This is to advise you of the upcoming Annual General Meeting of the members of the Kelowna Canadian Italian Club. The details of this meeting are as follows:

<b>Date:</b>	<b>Sunday</b> December 8, 2024 (Sunday afternoon)
<b>Time:</b>	1:00 pm: member sign-in in-person at hall <b>1:30 pm: meeting will be called to order</b>
<b>Place:</b>	KCIC Hall, 770 Lawrence Ave, Kelowna, BC

The meeting is called for the following purposes:

1. To receive the annual report
2. To receive the financial statements
3. To report on the elections of the Directors and Trustee.
  - President (2-year term)
  - Vice President (2-year term)
  - Treasurer (2-year term)
  - Secretary (2-year term)
  - Director at Large: 6 positions (2-year terms)
  - Trustee: (3-year term)

See attached pages for details.

Regards,

**Rosann Nanci**

Rosann Nanci

President, Kelowna Canadian Italian Club



## 2024 KCIC ANNUAL GENERAL MEETING AGENDA SUNDAY DECEMBER 8, 2024

1. Welcome
2. Minutes of Previous Annual General Meeting – Mary Bazzana, Secretary
3. Financial Report – Graziana Hoce, Treasurer
4. Questions from members
5. President's Report – Rosann Nanci
6. Election

End of AGM

### DOOR DRAW PRIZE

A \$60 door prize will be given out to one active member attending the AGM.

### KCIC 2024 AGM CONTINGENCY PLAN

If there are not enough members present at the AGM on December 8th, the AGM will be rescheduled. According to KCIC bylaws, a quorum of 15% of the current membership is required to hold the AGM; this year, that number is approximately 59 members. Should attendance fall short of this requirement, the AGM will be postponed to Tuesday, December 10, at 7:30 p.m., with registration starting at 7:00 p.m. All other details will remain the same, and no additional mailout will be sent. Members with an email address on file with KCIC will receive a reminder by email. Voting by mail or proxy is not permitted.

# KCIC AGM 2024

## DO YOU WANT TO RUN FOR AN ELECTED POSITION?

1. You must be a Regular member with paid dues or a Lifetime KCIC member
2. If you wish to run for office, we encourage you to complete the enclosed "Standing for Elected Position" sheet and then,
  - a. Email form to [agm@kelownaitalianclub.com](mailto:agm@kelownaitalianclub.com)
  - b. Include:
    - i. Your full name, email address, telephone number
    - ii. Elected position you are standing for

A reply from our Club will follow.

If you have any questions regarding the positions, please email [agm@kelownaitalianclub.com](mailto:agm@kelownaitalianclub.com) and we will reply to your question.

At the 2024 AGM there will be an opportunity to stand for an elected position from the floor

Thank you,

KCIC Executive

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### KCIC POSITIONS OPEN FOR ELECTION AT THE KCIC 2024 AGM

The following positions are open for election this year:

1. President (2-year term)
2. Vice President (2-year term)
3. Secretary (2-year term)
4. Treasurer (2-year term)
5. Director At Large: 6 positions (2-year terms)
6. Trustee (3-year term)

A copy of the KCIC Constitution and By-Laws are available to members upon request and will be sent to all members standing for an elected position.

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DESCRIPTION OF ELECTED POSITIONS (From the KCIC Bylaws)

President	The President shall preside at all meetings of the Club and shall enforce all the regulations. The President shall carry out all duties as required for the good management of the Club
Vice President	The Vice-President shall assist the President whenever necessary in the discharge of his duties and in the President's absence shall preside in his place. He shall also be charged with the duty of keeping the Constitution updated during his term and thus will also be known as the Parliamentarian. The Vice President shall oversee finding the nominating committee prior to elections for a new executive each year
Secretary	The Secretary shall attend all meetings of the Executive Officers and of the Board of Directors and shall keep accurate minutes of the proceedings. The Secretary shall, in accordance with these By-laws, or on the request of the President, or on the written request of five (5) members of the Club, fulfill the procedure to call special meetings of the Board of Directors
Treasurer	The Treasurer shall keep the accounts of the Club, receive all monies, deposit the same to the credit of the Club in a chartered bank selected by the Board of Directors, pay accounts and grants when properly approved by the Board of Directors, and preserve vouchers for all payments. Besides, the Treasurer shall, at any time when called upon to do so by the President or by the Board of Directors, make statements of the financial status and dealings of the Club, and at the Annual General Meeting of the Club shall submit a detailed report, duly audited, of the financial transactions of the preceding fiscal year
Director At Large	The Board of Directors shall act as advisors to the President, Vice-President, Treasurer, and Secretary. They are to ensure the rules of the Club are maintained and are entitled to report any discrepancies to the monthly meeting. They must head a committee and carry out its responsibilities. A director has one (1) vote in an executive decision
Trustee	Shall ensure the financial books are kept up to date, ensure that all income, receipts, deposits, payments, and documents are in order. Ensure that all required government and income tax filings are adhered to

To be eligible to stand for an elected position, KCIC members must:

1. Be 18 years of age, or older.
2. Have not been found by any court to be incapable of managing their own affairs; be an undischarged bankrupt; or be convicted of an offence in connection with promotion, formation or management of a corporation or unincorporated entity, or of an offence involving fraud (subject to exceptions under section 44 of the new Societies Act).
3. Not be on the Executive, Board of Directors, or a Trustee of any other Italian Club in the Okanagan.
4. Hold a Regular Membership (with dues paid up to date) or Lifetime membership. Our bylaws do not permit associate members to vote or stand for an elected position.

## **MINUTES KCIC ANNUAL GENERAL MEETING SUNDAY DECEMBER 10, 2023**

Welcome: Past-President Dave Hawkins welcomed everyone and called the meeting to order, acting as Chairperson for the AGM. Quorum was confirmed by Gord Hotchkiss, 62 members in attendance. Executive, directors, directors, and trustees were introduced.

Motion was made to accept the AGM agenda: Moved: Joe Thomas Seconded: Don Rampone CARRIED

Minutes of previous Annual General Meeting held Sunday December 11, 2022 were read by Mary Bazzana, and a motion was made to accept as presented. Moved: Emma Rantucci Seconded: Anna Vigilante CARRIED

Financial Reports: the annual financial reports for the financial year ending October 31, 2023 were presented by our Treasurer Rita Conroy. Motion to accept the annual financial reports as presented. Moved: Bianca lafrancesco Seconded: Tina Vigilante CARRIED

President's Report: Rosann Nanci thanked resigning Directors Rita Conroy and Jill Hotchkiss for their valued contributions to the Club. A summary was given of the return of post-Covid in-house and in-person events and activities, including a return of the spring dinner and dance, Festa della Repubblica which focused on four regions in Italy, the Italian comedian Joe Avati, and the La Nostra Famiglia Italiana series including the Museum exhibit, Vendemmia, wine event at the Laurel Packinghouse, full-length documentary on the Casorso family, and more. An impressive list of which we are very proud, and which has elevated our visibility in the community. Many volunteers were involved in all our events, and their dedication has allowed the Club to thrive. Many thanks to all.

Vice-President Cinzia Zotta-Wendland spoke on the importance of volunteers with our continued success, and our desire to approach new, different and innovative events which will require even more volunteers. We are a creative Board with a passion to see our Club thrive. Special thanks was given to President Rosann Nanci.

Volunteer Co-ordinator Tina Vigilante encouraged family members to become involved as volunteers and presented a list of options available for volunteering opportunities. Thanks to all volunteers.

Election: Dave Hawkins chaired the Election of a Treasurer, two Directors and a Trustee -

Treasurer: 2 year term - Graziana Hoce was elected

Directors at Large: 2 year term - Andrea Meyes and Ricardo Scebba

Trustee: 3 year term - Bianca lafrancesco

Each of the successful individuals introduced themselves and were welcomed warmly!

Motion to adjourn meeting at 2:30 pm: Moved: Tina Vigilante Seconded: Umberto Cagnoni CARRIED

Thanks given to all who assisted with our AGM today!

Door Prizes: Gino D'Orazio, and Emma Rantucci

# STANDING FOR ELECTED POSITION – KCIC 2024 AGM

Please complete this form and send by email to [agm@kelownaitalianclub.com](mailto:agm@kelownaitalianclub.com)

YOUR NAME	
ADDRESS	
PHONE NUMBER	
EMAIL ADDRESS	

ELECTED POSITION STANDING FOR AT THE KCIC 2024 AGM	
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I agree to follow and uphold the KCIC Constitution and Bylaws

In addition,

1. I am 18 or older.
2. I have not been found by any court to be incapable of managing my own affairs; I do not have an undischarged bankruptcy status; have not been convicted of an offence in connection with promotion, formation or management of a corporation or unincorporated entity, or of an offence involving fraud (subject to exceptions under section 44 of the new Societies Act).
3. I am not on the Executive, Board of Directors, or a Trustee of any other Italian Club in the Okanagan.
4. I am a Regular KCIC member with dues paid up to date and will maintain this status during the time that I hold an elected position or, I am a Lifetime member of KCIC.

If elected, I agree to hold the position and carry out my responsibilities to the best of my ability.

SIGNATURE (Either sign or type your name)	X
DATE	